

# River Cities Public Relations ~ Minutes

Date: \_\_\_\_\_

## 1.) Open meeting

- ❖ Time:
- ❖ Serenity Prayer:
- ❖ 12 Concepts of Service:
- ❖ PR Statement:

## 2.) Secretary take roll call

- ❖ Quorum established by 50% + 1:

## 3.) Visitors

- ❖
- ❖
- ❖

## 4.) Minutes

- ❖ Read:
- ❖ Corrections:
- ❖ Approved: 1<sup>st</sup> \_\_\_\_\_, 2<sup>nd</sup> \_\_\_\_\_

## 5.) Service Committee reports

- ❖ Chairperson:
- ❖
- ❖ Vice-Chairperson:
- ❖
- ❖ Secretary:
- ❖
- ❖ Literature:
- ❖
- ❖ Phone-line:
- ❖

- ❖ Website Coordinator & Meeting Schedule Coordinator:
- ❖
- ❖ Tehama County Men’s Jail Coordinator:
- ❖
- ❖ Tehama County Woman’s Jail Coordinator:
- ❖
- ❖ Tehama County Juvenile Hall Coordinator:
- ❖
- ❖ Working the Step with Inmates Coordinator:
- ❖
- ❖ Salisbury Continuation High School Coordinator:
- ❖
- ❖ Salisbury Continuation High School Secretary:
- ❖
- ❖ Glen County Jails Coordinator:
- ❖

6.) **Nominations and Elections** (Read 4<sup>th</sup> Concept for NA Service)

- ❖
- ❖
- ❖
- ❖
- ❖

7.) **Old Business**

- ❖
- ❖
- ❖

8.) **Open Forum**

- ❖
- ❖
- ❖

9.) New Business

- ❖
- ❖
- ❖

10.) Motions

- ❖
- ❖
- ❖

11.) Literature Closing Report

- ❖
- ❖
- ❖
- ❖
- ❖

12.) Motion to Adjourn

- ❖ Made by:
- ❖ Second by:

13.) Next Meeting

- ❖